

Prescott Valley Little League Bylaws

2020



ARTICLE I – GENERAL LEAGUE POLICY

SECTION 1. Calendar

- **Regular Season:** Teams are formed in late February and parents should be contacted by the Coach in early March. Practices are held throughout the month of March. Games begin in early April and continue through the month of May.
- **Tournament Season:** The Tournament of Champions (TOC) begins in June featuring the top Minors and Majors teams in the District. All Star teams are formed in early June with practice and tournaments continuing into July.
- *Appendix A: PVLL Timeline*

SECTION 2. Registration

- Offered online through Sports Connect from December - February
- Offered in-person with two (2) opportunities prior to February 28
- *Appendix B: PVLL Registration*

SECTION 3. Divisions

- **Tee Ball:** available to players league age 4-6
 - No scores or standings recorded
- **Farm Baseball (Coach Pitch):** available to players league age 6-8
 - No scores or standings recorded
- **Minors Baseball (Player Pitch):** available to players league age 8-11
 - Champion determined by regular season standings
 - Champion represents PVLL at District 10 TOC
- **Majors Baseball:** available to players league age 9-12
 - Champion determined by end-of-season PVLL tournament
 - Champion represents PVLL at District 10 TOC
- **Intermediate (50/70) Baseball:** available to players league age 11-13
 - Champion determined by end-of-season PVLL tournament
- **Juniors Baseball:** available to players league age 12-14
 - Champion determined by regular season standings
- **Farm Softball (Coach Pitch):** available to players league age 6-8
 - No scores or standings recorded
- **Minors Softball (Player Pitch):** available to players league age 8-11
 - Champion determined by regular season standings
- **Majors Softball:** available to players league age 9-12
 - Champion determined by regular season standings
 - Champion represents PVLL at District 10 TOC
- **Juniors Softball:** available to players league age 12-14
 - Champion determined by regular season standings

SECTION 5. Ground Rules

- Ground rules will be established for each division within PVLL
- *Appendix C: PVLL Ground Rules*

SECTION 4. Gear / Uniforms

- PVLL provides each team with bats, helmets, balls, catcher equipment and First Aid Kits
- PVLL provides each team with uniforms. This is accomplished through a partnership with the AZ Diamondbacks (hats, jerseys) and by purchasing from local vendors (pants, socks, belts).
- At a minimum, parents should provide a glove and cleats for their player (glove only for the Tee Ball division)

SECTION 5. Boundary

- The PVLL Boundary Map shall be reviewed annually with any required changes coordinated with neighboring leagues and submitted through the District for review/approval.
- A copy of the PVLL Boundary Map will be posted on the league website along with a written description of the boundary.

ARTICLE II – PLAYERS

SECTION 1. Registration

- All players will be registered in Sports Connect; the online tool used by PVLL to manage enrollment and verify player eligibility within the boundary.

SECTION 2. Tryout

- Tryouts provide the evaluation needed for the Managers to conduct the Draft.
- Players that are League Age 10-13 shall attend tryouts for baseball and softball.
- League Age 9 are eligible to attend if they want to be considered for a Majors team.
- Each year, PVLL will provide two (2) opportunities for players to attend a tryout.

SECTION 3. Selection (Regular Season)

- **Tee Ball / Farm / Minors**
 - Players will be randomly assigned to teams in coordination with the Player Agent, Managers and PVLL Board of Directors. Managers will be provided a limited number of player/coach requests.

- **50/70 Baseball Draft**
 - Managers will select players age 11 through 13 until rosters are full. Each player that is age 13 shall be selected.
- **Majors Baseball Draft**
 - Managers will select players age 9 through 12 until rosters are full. Each player that is age 12 or was on a Majors team last year shall be selected.
- **Majors Softball Draft**
 - Managers will select players age 9 through 12 until rosters are full. Each player that is age 12 or was on a Majors team last year shall be selected.
- When drafting sons, daughters or siblings, PVLL will follow the policy found in the Little League Rulebook; *Policies - Options on Sons, Daughters and Siblings*

SECTION 4. Selection (All Star Season)

- Player selection for PVLL All Stars is primarily based on regular season performance, effort and attitude. Availability and commitment to All Stars is also a requirement.
 - PVLL may hold an All Star Tryout at the discretion of the Board of Directors
- Each selection must be made in compliance with Little League Rulebook policy for Tournament Play.
- Player selection will be accomplished with input from the Players, Managers, Coaches and the PVLL Board of Directors
- Player eligibility is outlined in the table below:

	All Star 10s	All Star 11s	All Star 12s	All Star 50/70
8-year-old Minors	X			
9-year-old Minors	X	X		
9-year-old Majors	X	X		
10-year-old Minors	X	X		
10-year-old Majors	X	X	X	
11-year-old Minors		X		
11-year-old Majors		X	X	
11-year-old 50/70		X	X	X
12-year-old Majors			X	
12-year-old 50/70			X	X
13-year-old 50/70				X

ARTICLE III – MANAGERS / COACHES

SECTION 1. Registration

- All Managers and Coaches will be registered in Sports Connect
- As part of the registration process Managers and Coaches will provide the necessary information to complete a background investigation

SECTION 2. Selection (Regular Season)

- The PVLL Coaching Coordinator will outreach for Managers and Coaches annually
- Potential Managers and Coaches will submit an application for review for the Minors division and above
- Selection as a new or returning Manager or Coach is not guaranteed and factors such as poor references or prior negative experience in PVLL will be considered
- The PVLL Board of Directors will appoint the Managers and Coaches

SECTION 3. Selection (All Star Season)

- The PVLL Coaching Coordinator will outreach for All Star Managers
- Potential Managers and will submit a request to coach an All Star team
- The PVLL Board of Directors will appoint the Managers and Coaches

SECTION 4. Coach Meeting

- All Managers and Coaches shall attend the annual PVLL Coach Meeting
- Expectations for the meeting include:
 - Safety information
 - Practice scheduling
 - Receive team equipment
 - Review and discuss ground rules for each division

SECTION 5. Parent Meeting

- PVLL expects each Manager to facilitate a meeting with the families once teams have been formed
- The Manager should review the practice schedule, designate any team volunteers and set up a communication plan for team updates throughout the season
- The Manager shall collect the Medical Release Form and the Player/Parent Code of Conduct for each player on the roster

ARTICLE IV – UMPIRES

SECTION 1. Selection

- The PVLL Umpire Coordinator will outreach for Umpires annually
- Potential Umpires will be contacted by the PVLL Umpire Coordinator to be considered for selection
- Selection as a new or returning Umpire is not guaranteed and factors such as poor references or prior negative experience in PVLL will be considered

SECTION 2. Background Investigation

- Umpires ages 18 and above will provide the necessary information to complete a background investigation

SECTION 3. Age Requirements

- The minimum age for PVLL umpires is 13
- The goal of PVLL is for the Plate Umpire to be at least 16

SECTION 4. Scheduling

- The PVLL Umpire Coordinator is responsible for setting the schedule for Umpires throughout the season

ARTICLE V – FACILITIES

SECTION 1. PVLL

- Prescott Valley Little League owns and maintains a storage container at the Mountain Valley Park. League-owned equipment, gear and property is stored in this container. PVLL owns temporary mounds and temporary fences which are also kept at the storage container when not in use.

SECTION 2. Town of Prescott Valley

- The Town of PV owns and operates all facilities used by PVLL. This includes but is not limited to fields, lighting, restrooms, batting cage, scoring booth, bases and field maintenance supplies.
- The Town of PV allows PVLL to operate free of charge for the use of the facilities. Fields must be reserved. Lights must be scheduled. Restrooms and scoring booth must be locked after use. Field maintenance supplies must be returned and locked up after use. Portable mounds must be removed from the field after use. After games and practices, facilities should be clean with all trash picked up.

SECTION 3. Field Preparation

- The Town of PV will wet, drag and chalk the fields at Mountain Valley Park prior to PVLL games. The Town of PV will wet and drag the other fields where PVLL does not require chalk.
- PVLL will purchase chalk for use by the Town of PV throughout the season.

SECTION 4. Concessions

- The Town of PV contracts with a vendor to provide concessions service at the Mountain Valley Park.

ARTICLE VI – SPONSORS

SECTION 1. Operating Expenses

- Sponsor donations will be used for league expenses such as equipment, chalk, uniforms, umpires and fees such as charter, insurance, tournament, incorporation, etc.

SECTION 2. Scholarships & Financial Aid

- Sponsor donations will be used for our scholarship and financial aid program. Using this program, PVLL can offer the Little League experience to the players in our community that do not have the financial means to cover registration costs.

SECTION 3. Forms

- *Appendix D: PVLL Sponsor Packet*
- *Appendix E: PVLL Financial Aid Application*

ARTICLE VII – AWARDS

SECTION 1. Champions

- PVLL will provide awards for Division Champions as described in Article I

ARTICLE VIII – FINANCES

SECTION 1. Banking

- PVLL will conduct banking business through OneAZ Credit Union, 7111 N Pav Way, Prescott Valley, AZ 86314
- The President and Treasurer will be issued debit cards. The Treasurer will maintain the league checkbook.

SECTION 2. Financial Statements & Budget

- The Treasurer will prepare financial statements for the PVLL Board of Directors monthly meetings. The Treasurer will prepare the annual operating budget and submit to the Board of Directors for review/approval.

SECTION 3. Audit Committee

- A committee may be formed on an annual basis to review bank statements, deposits, withdrawals and receipts. The committee will include 3 members of the

Board of Directors not including the President or Treasurer.

SECTION 4. Spending Authority

- The PVLL Board of Directors approves the authority of the President and Treasurer to make purchases necessary for league. A majority vote of the Board of Directors is required for purchases that exceed \$500.

SECTION 5. Tax Preparation & Filing

- The PVLL Board of Directors will ensure that taxes are prepared and filed on an annual basis in compliance with established timelines

ARTICLE IX – CODE OF CONDUCT

SECTION 1. Players & Parents

- Players and parents will review and sign a code of conduct. These documents are required to be submitted to the Manager for each team.
- *Appendix F: Player/Parent Code of Conduct*

SECTION 2. Managers & Coaches

- Managers and coaches will review and sign a code of conduct. These documents are required to be submitted to the PVLL Board of Directors.
- *Appendix G: Coach Code of Conduct*

SECTION 3. Umpires

- Umpires will review and sign a code of conduct. These documents are required to be submitted to the PVLL Umpire Coordinator.
- *Appendix H: Umpire Code of Conduct*

ARTICLE X – DISCIPLINE

SECTION 1. Policy

- Umpires will advise coaches, players and parents that any behavior that violates the Code of Conduct will result in a warning or removal from the game.
- Ejected Coaches/Parents must leave the PVLL fields. - *Little League Rule 4.07*
- Ejected players will be asked to sit in the stands with their parents or responsible adult. If not available, the player may remain in the dugout to be monitored by the team's Coach.

- If a player, coach or parent receives one (1) ejection, they will be suspended for at least one (1) additional game. - *Little League Rule 4.07* The individual will also meet with the PVLL Board of Directors to explain their actions.
- Complaints about umpires must be in writing and shall be made to the League President. Necessary action will be taken by the Umpire Coordinator. Complaints should be made after the game.
- Complaints from parents must be in writing and shall be made to the League President. Necessary action will be taken by the PVLL Board of Directors.

ARTICLE XI – INFORMATION

SECTION 1. PVLL Board of Directors

- The current year Board members will be posted on the league website
- The roles and responsibilities for the Board are outlined in the PVLL Constitution

SECTION 2. PVLL Commissioners

- The current year Commissioners will be posted on the league website
- The Commissioners are designated as liaisons between the Coaches and the Board for each division. They serve as a point of contact when Coaches have questions or issues and they facilitate communication with the Board.
- For baseball, there will be a Commissioner for each division. For softball, the Softball Vice President will serve in this role.

SECTION 3. PVLL Website

- <https://www.prescottvalleylittleleague.com/>

SECTION 4. PVLL Email

- prescottvalleylittleleague@yahoo.com